Youth United

Varsity Letter in Community Service

2016-17 School Year Application

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United Way of Snohomish County

Students who volunteer 145 or more hours of service in a year can earn their school varsity letter—the same letters as those earned by athletes and musicians.

Applicants must meet the following basic qualifications:

- Be a student in grades 9-12 in a Snohomish County school that offers a Varsity Letter in Community Service
- Complete at least 145 hours of community service (which cannot include hours used to fulfill graduation or class credit requirements) between April 1, 2016 and March 31, 2017.
- Have at least 45 hours of United Way aligned service work (refer to guidelines)
- Must have at least one school-related activity (no hour requirements)
- Meet the 2.0 GPA requirement
- All volunteer activities must be verifiable
- Pay the $15 application fee

Application packet requirements:

- No staples
- All answers MUST be legible and written in pen or typed (no pencil)
- Make a copy of your entire application for your future reference
- Your application must be RECEIVED and/or POSTMARKED by April 1, 2017 (Applications may be mailed, delivered in person or faxed—provided they are legible)
- $15 application fee must be received and/or postmarked by April 1, 2017

All the hours you have earned since April 1, 2016 count toward your final completed hours

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DEADLINE TO APPLY:

April 1, 2017

Submit completed application to:

Youth United
United Way of Snohomish County
3120 McDougall Ave, Suite 200
Everett, WA 98201

Fax: 425.374.5555
Email: youthunited@uwsc.org

Questions?

Jessica Gaitan
Volunteer Engagement Manager
volunteer@uwsc.org
425.374.5530

What to expect after you apply:

- You will be notified upon receipt of your application via email or phone **no later than 4/14/17.**
- You will then be notified of your award status **no later than 5/31/17.**
- Awards will be given at an event or assembly chosen by your school; or you will be recognized by United Way in a press release.
- If you don't receive it at school, your letter will be ***available for pick up*** at United Way's office only (address above) and ***cannot be mailed.***

More details can be found online:

www.uwsc.org/varsityletter

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Student Contact Information

(Please print clearly)

Full Name:		Preferred First Name:
High School:		**Graduation Year:**
Mailing Address:	**City:**	**Zip:**
Email Address:		**Preferred Phone Number:**

Previously Awarded:

(Please circle answers)

This is my ***1st*** ***2nd*** ***3rd*** ***4th*** Varsity Letter in Community Service.

If this is your 1st award, have you earned your school's letter for any other activities? ***Yes*** ***No***

(Awardees receive a 1st year Community Service patch or 2nd/3rd/4th year bar. First-time varsity awardees receive their school letter.)

How many hours did you volunteer?

_____ Total number of hours served through United Way aligned work (at least 45 hours)

\+ _____ Total number of hours served in school related activities (at least one activity)

\+ _____ Total number of hours served elsewhere i.e. 501c non-profit agencies (no requirement)

= _____ Total number of hours served between April 1, 2016* and March 31, 2017 (must be at least 145 hours)

Student Agreement:

I attest that I performed the documented hours of community service included in the attached verification forms and met all the qualifications as outlined by United Way of Snohomish County's website. To my knowledge, these hours are valid and count toward my earning the varsity letter in community service.

Student Signature: Date:

Communications Waiver:

I hereby assign to United Way of Snohomish County all rights to video and audio recordings and all photographs of my child made in connection with varsity letter in community service activities. I hereby authorize editing, duplication, reproduction, copyright, exhibition, broadcast and/or other use and distribution of such recordings or quotations for purposes deemed suitable by United Way of Snohomish County. I also waive any right to approve or disapprove the finished products.

Parent/Guardian Name:

Parent/Guardian Signature: Date:

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Academic Eligibility

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This form MUST BE completed and returned WITH your application in order for it to be considered complete.

United Way of Snohomish County requires students earning their varsity letter in community service to be in good standing with the school they attend. Students receiving their letters must meet the same academic requirements and eligibility guidelines as other varsity letter recipients as they are set forth by their school.

United Way of Snohomish County requires that varsity letter in community service recipients maintain at least a 2.0 Grade Point Average (GPA).

This academic eligibility check must be completed by an appropriate school staff member. In most schools, this may be the athletic secretary. If you are unclear on whom this person is, please ask in the main office.

Student Name (Print): _____

School: _____

I verify that, as of (date) ____/____/____, the above listed student meets the academic standards and good standing requirements as set forth by (school name) _____ and the 2.0 GPA requirement set forth by United Way of Snohomish County.

Staff Member Name (Print): _____

Staff Signature: _____

Contact Phone: _____

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Community Service Verification Form

United Way of Snohomish County

A copy of this form must be completed for each agency/ organization/ school/ club for which you have performed service, so print and fill out this page as many times necessary. (For example: only one form is needed with the total number of hours spent with Key Club)

Student Name: Hours Completed with this Group/Opportunity:

Organization, club or school name that you volunteered with:

This opportunity is: ☐ School-related ☐ United Way Aligned Work

When did you volunteer? (Dates must fall between April 1, 2016* and March 31, 2017)

☐ Ongoing volunteering: Please list time frame ☐ One-time volunteer: Please list specific date

Please describe your volunteer activity(/ies) at this organization:

Verification Contact Information (Please print all information clearly)

Please provide only as much contact information as your supervisor wishes to share. Be sure to tell them that a United Way volunteer will be contacting them in April or May to verify your hours. If we cannot reach your supervisor/advisor to verify your hours, we will be unable to process your application and will contact you for additional information. We recommend including multiple contact methods to ensure we are able to fully process your application.

Adult Supervisor:

Organization: Job Title:

Email:

Work Phone: Cell Phone:

Home Phone:

Best time/method to be contacted:

**If your supervisor would prefer to bypass this process, they can give you a signed letter on their organization's letterhead, to include in your application, that states your volunteer efforts.*

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Application Checklist

United Way of Snohomish County

This checklist is to help you ensure that your application is complete. It does not need to be turned in with your application.

Please don't hesitate to contact us with any questions about your volunteer work and how to count it at youthunited@uwsc.org or 425.374.5530.

- ☐ I have included the student information page of the application with my signature and the signature of my parent/guardian
- ☐ I have included a completed academic eligibility form
- ☐ I have included verification forms documenting all of my volunteer work that I'd like to be considered for this award
- ☐ I have made a copy of my application for my future reference
- ☐ I am confident that my documented volunteer work is not being counted for graduation or class requirements
- ☐ My volunteer work meets all of the guidelines
- ☐ I have at least one school-related volunteer activity & at least 45 of my total hours are United Way aligned work
- ☐ My application will be received by United Way by **April 1, 2017**

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Community Service Log Sheet (Optional)

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This page is optional and only supplied to help you track your hours.
This form does not need to be turned in with the rest of your application. It is intended to help you track your volunteer hours and may be duplicated as needed. An example is included in the first line. **All of your service hours must occur between April 1, 2016* and March 31, 2017.**

Student Name: _____

Date	Service Opportunity	Advisor/Supervisor Name	Number of hours	Hours related to: School	United Way	Other
5/15/16	Relay for Life	Miriam Grover	4			X