

Basic Needs Application Rubric

Part A: Does the program address the community need, including how the community need affects families with young children 0-8?

Where to find: Questions 8-10	
Excellent (2):	The proposal identifies a community need, and the proposed program meets that need. The proposal also clearly addresses or accomodates the unique needs and challenges of their target population
Adequate (1):	The proposal identifies a community need exists and the program addresses the need, but does not clearly demonstrate addressing or accomodating the unique needs and challenges of their target population.
Unsatisfactory (0):	The proposal does not identify a community need or does not explain how their program meets the need identified.
Score	Rationale for Score

Part B: Does the program detail how they will outreach to low income families with young children (prenatal-age 8)?

Where to find: Question 11	
Excellent (2):	The proposal clearly articulates and specifically shows how it will tailor outreach efforts to families with young children (prenatal-age 8).
Adequate (1):	The proposal appears to outreach to families with children, but does not clearly articulate a specific outreach plan to families with young children (prenatal-age 8).
Unsatisfactory (0):	The proposal appears to outreach to a general population, with no specific plan in targetting families or families with young children (prenatal-age 8).
Score	Rationale for Score

Part C: Does the agency provide convincing evidence of their capacity, qualifications, experience, and expertise to deliver the services of this program?

Where to find: Question 15	
Excellent (2):	The program can successfully be supported by the agency's capacity, qualifications, experience, and expertise.
Adequate (1):	The program may be beyond the agency's capacity, qualifications, experience, and expertise.
Unsatisfactory (0):	The program is beyond the agency's capacity, qualifications, experience, and expertise.
Score	Rationale for Score

Part D: Does this program serve critical populations in Snohomish County?

Where to find: Questions 17-21	
Excellent (2):	Proposal plans to focus on equitably serving underrepresented groups in Snohomish County, collection of demographic information, specific focus on one or more priority populations (female heads of household, people of color, people of Hispanic/Latino origin, people with disabilities). Applicant provides example that shows data is likely to be used in decision-making around equitably serving the community.
Adequate (1):	Proposal plans to focus on equitably serving underrepresented groups in Snohomish County, collection of demographic information, serves at least one priority population.

Unsatisfactory (0):	Proposals outlines little or no plan to equitably serve underrepresented groups in Snohomish County, little or no collection of demographic information, OR does not serve at least one priority population.
Score	Rationale for Score

Part E: Does the program anticipate serving families with incomes at or below 250% FPL?

Where to find: Question 20	
Excellent (2):	More than 51% of households served by this grant have incomes at or below 185% FPL (Federal Poverty Level)
Adequate (1):	100% of households served by this grant have incomes at or below 250% FPL (Federal Poverty Level)
Unsatisfactory (0):	Less than 100% of households served by this grant have incomes at or below 250% FPL (Federal Poverty Level)
Score	Rationale for Score

Part F: Does the program integrate other basic needs services in its service delivery model?

Where to find: Questions 22	
Excellent (2):	The proposal clearly articulates how this program incorporates a strategy to ensure the other areas of basic needs of the family are met or working towards it throughout the duration of the grant period.
Adequate (1):	The proposal outlines a referral process to ensure the other areas of basic needs of the family are met or working towards it throughout the duration of the grant period.
Unsatisfactory (0):	The proposal did not outline a process or strategy to ensure the other areas of basic needs of the family are met or working towards it throughout the duration of the grant period.
Score	Rationale for Score

Part G. Did agency provide a program budget, and does the budget make sense for the services the program wishes to perform?

Where to find: Question 24 + budget	
Yes (1):	The budget shows reasonable expenses for their program.
No (0):	The budget includes expenses that do not appear to be related to the program.
Score	Rationale for Score

Unscored Part H: Partial Funding

Where to find: Question 25, 26	
Check one box below:	
	Applicant indicates preference for full funding only and would not like to be considered for partial funding (i.e. full or no funding).

	Applicant would prefer full funding, but applicant could provide reduced services on partial funding.
FINAL Scores and Rationale	
Score	Rationale for Score
7 parts = 13 points possible	Total Points:
Beyond a Score: How do you feel about this proposal? (Try something new with us!)	
We know that a score can't always capture the complete picture, particularly if grant-writing skill can artificially raise or lower a score, so to test this rubric and give us another point of discussion in the first deliberation, please rate your reaction to this application. This section is unscored. Check one:	
	Tickle me pink! That's an impressive proposal. We would be missing out to not fund this program.
	I'm moved by this proposal, and it's worth taking a risk, even if it is not communicated as well as it could be. Our community needs this program, and I want to support funding this.
	Though this is very well written and checks a lot of the boxes on the rubric, I don't feel like our community needs this program as much as the others. Not the highest priority for me.
	I see some potential, but compared to the other proposals, we shouldn't be funding this one.
	Not what we're looking for.
Additional comments or other reactions:	
Final Reader Recommendation	
Check one box below:	
	I recommend for full funding.
	I recommend full or partial funding.
	I recommend for partial funding.
	No funding recommended.