

# UNITED WAY OF SNOHOMISH COUNTY'S FREE TAX PREPARATION

January - April, 2019



A COLLABORATIVE APPROACH OF

United Way  
of Snohomish County



## HOW DOES IT WORK?

1

### FAMILIES AND INDIVIDUALS—WALK-IN, IN-PERSON TAX PREP

Walk into a tax site and *ask about open time slots*. Returns are prepared on the hour, each hour sites are open. Please arrive 10 minutes before the hour to check in. Appointments take priority and wait times will vary. There is no guarantee of availability for walk-ins.

2

### FAMILIES ONLY—DROP-OFF TAX PREP

Drop off tax information, sign forms, and pick up completed taxes one week later. No appointment necessary. Wait times will vary. Only available at Edmonds Community College in Lynnwood, on Mondays at St. Vincent de Paul in Monroe, or on Saturdays at Hand in Hand in Everett.

3

### FAMILIES ONLY—IN-PERSON TAX PREP WITH APPOINTMENT

Make an online appointment (open now!) on a first come, first served basis. Appointments are for in-person filing only. Expect up to 1 hour to complete taxes on-site. Visit [www.uwsc.org/taxhelp](http://www.uwsc.org/taxhelp) to schedule.

## TRAINED, FAST, FREE



### TRAINED

Certified by the IRS, our volunteers go through rigorous training and extensive testing to make sure tax returns are prepared correctly and are submitted securely.



### FAST

Tax returns are filed electronically, ensuring quick turnaround times for receiving refunds, if eligible, and at no cost.



### FREE

Did you know that some paid preparers charge upwards of \$400 to prepare returns? We provide a free alternative to other places that charge you a high fee to get your refund. Why pay for tax preparation when you can get it done for free? You earned it—it belongs in your pocket!

## IN-PERSON TAX PREP

And!

## DROP-OFF TAX PREP

IN-PERSON  
TAX SITE



DROP-OFF  
TAX SITE



# IS FREE TAX PREP FOR YOU?



## ELIGIBILITY REQUIREMENTS

- Household income of \$55,000 a year or less
- No rental income, no military income, and no business losses
- Business expenses totaling less than \$25,000 in 2018

## SERVICES

Our Free Tax Prep Program focuses on making sure families access the Earned Income Tax Credit (EITC), Child Tax Credit, and other credits important to young children and their families with low income.

## VISIT US AND SAVE

### Edmonds/Lynnwood

Edmonds Community College  
Mountlake Terrace Hall  
Room 212  
20000 68th Ave. W, Lynnwood  
Jan. 22 – April 15\*\*  
Mon., Tues., & Thurs., 5 - 8 p.m.\*  
Fri., 2 - 6 p.m.\*

### Everett - Goodwill

South Everett Goodwill Job  
Training & Education Center  
210 SW Everett Mall Way, Suite D  
Jan. 22 – April 15  
Mon., Tues., & Wed.,  
5:30 - 8:30 p.m.\*

### Everett - Hand in Hand

Hand in Hand Kids  
14 E Casino Rd., Bldg. E  
Jan. 22 – April 13\*\*  
Tues., Thurs., & Sat., 10 a.m. - 2 p.m.\*  
**AT THIS SITE, DROP-OFF IS  
ONLY AVAILABLE ON SAT.**

### Everett - United Way

United Way of Snohomish County  
3120 McDougall Ave., Suite 200  
Jan. 27 – April 14  
Sun., 10 a.m. - 4 p.m.\*  
**APPOINTMENT ONLY**

### Monroe

St. Vincent de Paul  
17150 W Main St.  
Jan. 23 – April 15\*\*  
Mon., 4 - 7 p.m.\*  
Wed., 4 - 7 p.m.\*  
Sat., 10 a.m. - 3 p.m.\*  
**AT THIS SITE, DROP-OFF IS  
ONLY AVAILABLE ON MON.**

### Stanwood

Stanwood Community  
Resource Center  
9612 271st St.  
Jan. 23 – April 13  
Wed., 5 - 8 p.m.\*  
**APPOINTMENT ONLY**

\* Last client of the day will be taken 1 hour before close.

\*\* Drop-off prep ends March 30.

## WHAT TO BRING

**We cannot prepare your return unless you bring ALL required documentation with you.  
Visit [www.uwsc.org/taxhelp](http://www.uwsc.org/taxhelp) for a complete list of what to bring.**

### SPOUSE

If filing jointly, *both* filer and spouse must be present

### PHOTO IDs FOR TAXPAYER & SPOUSE

Must be government-issued

### SOCIAL SECURITY CARDS OR ITIN NUMBERS

For every person listed on your return

### ALL TAX FORMS

(W-2s, 1098s, 1099s, etc.)

### COPY OF LAST YEAR'S RETURN

### BANK ACCOUNT & ROUTING NUMBERS

For direct deposit

Sponsors: **Department of Commerce | IRS/VITA | KeyBank Foundation | U.S. Bank Foundation**

Questions? Visit [www.uwsc.org/taxhelp](http://www.uwsc.org/taxhelp), email [taxhelp@uwsc.org](mailto:taxhelp@uwsc.org), or call 425.374.5530.